

Llano Christian Academy

POLICY ACCEPTANCE DOCUMENT/CONTRACT

This agreement or contract is between Llano Christian Academy, hereafter referred to as “the school”, and the parents or legal guardians of the student(s) being enrolled, of which initials and signature appear on this document of understanding, signifying that you have read, understood, and agree to comply with all the school’s policies.

_____ 1. I understand that attending the school is a privilege, not a right, and that the school is not a reform school.

_____ 2. I agree to pay all fees and tuition payments when due and to conclude all required payments on or before the last day of the applicable school semester. I understand that tuition may be paid one of two ways: (1) one annual payment, or (2) monthly payments. I understand the curriculum payment is due in August.

_____ 3. I understand that it is my responsibility to inform the Administrator if financial problems arise or I need to make other arrangements to keep my account current. I understand that if my account becomes 30 days past due, I have five (5) working days to contact the Administrator and make alternative arrangements to bring my account current. I understand that if my account becomes 60 days past due and I have not made other payment arrangements with the Administrator, my student(s) will be withdrawn from school and will not be allowed to re-enroll until all financial obligations are fulfilled with the school. In the event of such withdrawal, I will have to petition the Board of Directors to have my student(s) reinstated.

_____ 4. I understand that checks returned to the school for insufficient funds, closed account, etc. will result in a \$35.00 returned check fee. The Administrator upon notification of the returned check will contact me. I understand that returned checks must be replaced with cash or a cashier’s check within five (5) days of the return notice. I understand that if two (2) checks are returned to the school for any reason during the school year, cash or cashier’s check must make all future payments.

_____ 5. I understand that if my student(s) is withdrawn from school, I agree to give written notice of the withdrawal, and it will be effective upon delivery to the school. I understand that paid tuition may be refunded on a prorated basis, but there will be no prorating for the month of withdrawal. No fees will be refunded (testing, book, etc.). I understand that books, materials, and equipment supplied by the school remain the property of the school and must be returned. I understand that all school records will be held if any such items remain in my possession or any obligations owe. Balance of account at the time of withdrawal must be paid in full.

_____ 6. I understand that school is dismissed at 3:00 pm at the South Campus and 2:30 pm at the North Campus and that I am responsible for picking up my student(s) at dismissal time. I understand that the school is not liable or responsible for any student who remains on campus after hours.

_____ 7. The school sets high Biblical standards for conduct. I understand that my student(s) could be dismissed from the school for activities not consistent with sound Biblical principles such as but not limited to: sexual immorality; use or possession of drugs, alcohol, tobacco, pornography; willful destruction of school property; profanity or

obscenity in word or action; weapons on campus; fighting; dishonor to the Holy Trinity and the Word of God; and disrespect to school personnel.

_____ 8. I understand that the Administrator of the school and the teachers serving under him/her shall have full discretion in the administration of appropriate discipline for my student(s). My student(s) and I will comply fully with the rules and regulations then in force as stated or amended in the current Llano Christian Academy Parent /Student Handbook.

_____ 9. I understand that Internet use on school property will only be authorized in the appropriate classroom for the appropriate curriculum; any unauthorized or personal use by my student(s) will be grounds for suspension or dismissal.

_____ 10. The school believes that a positive and constructive working relationship between the school, student, and the student's parents/guardians is essential to the accomplishment of the school's educational mission. I understand that the school reserves the rights to terminate or not renew my student's enrollment contract if the school reasonably concludes that the action of my student and/or his/her parents or guardians, makes a positive or constructive relationship impossible or otherwise interferes with the school's accomplishment of its educational purposes. This takes precedence over any other policy in the Parent/Student Handbook.

_____ 11. I give permission for my student(s) to attend any school-sponsored trip, to participate in academic and other activities of the school. Any subsequent revocation of this permission must be in writing delivered to the Administrator. Llano Christian Academy and its representatives intend to take all reasonable precautions with respect to all activities; however, I understand that the participation of my student(s) in school-sponsored field trips involves a certain element of risk. I hereby assume that risk, and I agree to hold Llano Christian Academy and its employees, instructors, and representatives blameless from any liability unless the occurrence happens because of their gross negligence or willful and wanton behavior. I assume full responsibility for any personal injury that might occur to my student(s) while taking part in a school sponsored trip, and I will absolve Llano Christian Academy and its employees, instructors, and representatives from all liability in regard to any injury.

_____ 12. I give permission for my student's photograph (or video), quotes (including media interviews), stories and/or artwork to be used in ways to enhance the profile of Llano Christian Academy such as for the school website, newsletter, brochures or other advertising media unless I notify the Administrator in writing of any restrictions I wish to place on such use.

_____ 13. I have received and read a copy of the current Llano Christian Academy Parent/Student Handbook. I support the Philosophy, Doctrinal Statement, and the Student Conduct Code contained therein. I accept and will abide by the terms, provisions, obligations, and requirements thereof.

Date: _____ Parent Signature: _____